



# General Assembly

29 July 2022

English only

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## Open-ended working group on conventional ammunition

Second substantive session  
Geneva, 15 to 19 August 2022

### Note by the Secretariat

#### Note on Logistical Arrangements

#### Date and venue

1. The General Assembly, in its resolution [76/233](#), decided to establish an open-ended working group to elaborate a set of political commitments as a new global framework that will address existing gaps in through-life ammunition management including international cooperation and assistance, without prejudice to national legal systems addressing national ammunition ownership, possession and use, and will be part of a comprehensive framework to support safe, secure and sustainable through-life ammunition management at the national, subregional, regional and global levels, building upon and complementing existing frameworks, whereas cooperation at the regional and subregional levels should be considered on a voluntary basis.
2. The second substantive session of the open-ended working group will be held on 15-19 August 2022 in Conference Room XX at the Palais des Nations ([map](#)), Geneva Switzerland.
3. The session is scheduled to be held in person, with plenary meetings from 10.00 a.m. to 1.00 p.m. and from 3.00 p.m. to 6.00 p.m. Informal meetings may be held in a hybrid format.
4. Meeting documents are available on:  
<https://meetings.unoda.org/meeting/oewg-conamm-2022/>
5. United Nations Web TV coverage will be provided for the duration of the session (open, formal meetings only). Web TV allows for live streaming in all six official languages of the UN

but cannot be used to take the floor to deliver statements. UN Web TV is available on <https://media.un.org/en/webtv>.

### Registration

6. Prior to registration, States should send, through their Permanent Missions, a note verbale to [conventionalarms-unoda@un.org](mailto:conventionalarms-unoda@un.org), listing the full names and titles of the head and members of the delegation.
7. All participants who will be physically present at the Palais des Nations for the meeting, including those who already have the UN grounds pass for the Palais des Nations, are required to **register on Indico by 8 August 2022** at <https://indico.un.org/event/1000908/>.
  - a. User guides on Indico registration can be found [here](#). For technical questions, such as the non-receipt of confirmation of the account creation or non-receipt of the QR code, please contact directly [support.accreditation@un.org](mailto:support.accreditation@un.org).
  - b. Participants who already have an Indico account can register directly for the meeting after logging in.
  - c. Participants who do not yet have an Indico account, need to first create a new account. An automated message confirming the account creation will be sent to the registrant by the system.
  - d. Once the account is created, the participant needs to register for the OEWG on conventional ammunition in a second step.
  - e. The list of participants will be produced automatically by Indico based on the information entered onto the system by the registrants.
  - f. Once the registration is received, it will be reviewed by UNODA. When a registration is approved, an automated response is emailed to the registrant, including an e-ticket / QR code.
8. Those who will follow the proceedings away from the Palais on UN Web TV should **not** register.

### Access to the Palais des Nations

9. Grounds passes valid for the duration of the OEWG sessions to enter the Palais des Nations will be available for collection from the Pass and Identification Unit at the Pregny Gate of the Palais des Nations. Participants are advised to come to the Pregny Gate well in advance to allow enough time for security checks. Grounds passes for the session of the OEWG can be collected as of Friday, 12 August 2022. A valid passport or

national identification card will have to be produced along with the e-ticket / QR code from Indico.

10. For security reasons, the identification badge must be worn and visible to UN Security staff at all times while visiting the Palais des Nations.

### **COVID-19 Measures**

11. Participants are encouraged to read carefully information on the UNOG response to COVID-19, available at <https://www.ungeneva.org/en/covid-19>.
12. Access to the Palais des Nations premises is not authorized for any person who has tested positive for COVID-19 within the last five days. It is also not permitted to come to the UN premises if you have any cold-, flu- or COVID-19 like symptoms, however mild (even after a negative COVID-19 test result).
13. Masks remain required in conference rooms until further notice. Furthermore, all persons at the UN premises continue to be encouraged to observe safety and hygiene measures, such as regular hand washing, cough/sneeze etiquette and keeping safe distances.

### **Statements**

14. In order to facilitate the provision of interpretation, speakers are requested to submit their statements (in both PDF and Microsoft Word formats) [speeches@un.org](mailto:speeches@un.org), copying [conventionalarms-unoda@un.org](mailto:conventionalarms-unoda@un.org), prior to delivery. The subject line of the email should clearly indicate the conference room number, date, session (AM/PM) and country delivering the statement.
15. Electronic distribution of documents should be given preference over the circulation of hard copies in the conference room, in line with UNOG measures in response to COVID-19.

### **Transportation**

16. Many hotels in Geneva provide guests with free public transport passes. The Palais des Nations is served by several tram and bus lines: Buses F, 8, 20 and 28 serve Pregny Gate (“Appia” stop) where the Pass and Identification Unit is located. Tram 15, as well as buses 5, 8, 11 and 28 serve the Nations stop where the Nations Gate is located, around 500 meters away from the Pregny Gate. Bus 28 serves “Geneva Cointrin Airport” from the “Nations” and the “Appia” stops at the Pregny Gate and Bus 5 serves the airport from the “Nations” stop. Further information such as itineraries,

timetables, fares, etc. can be found on the website of the Transports Publics Genevois (see: [www.tpg.ch](http://www.tpg.ch)).

17. Delegates wishing to park on the premises should request authorization in advance through their Permanent Mission in Geneva. The UN Security and Safety Service at Pregny Gate will issue the parking authorization at the same time as the delegate's identification badge.

#### **Travel and visas**

18. UNODA cannot offer financial or logistical support to assist with travel to, accommodation during, or other costs related to attending the meeting. It is the responsibility of all delegates to make arrangements for visas, travel and related costs in compliance with [host country measures for entry](#) into Switzerland.

#### **Secretariat**

19. Further enquiries regarding attendance and participation in the Meeting should be addressed to [conventionalarms-unoda@un.org](mailto:conventionalarms-unoda@un.org).
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